



Breaking Down Barriers
Independent Living Resource Centre
Promoting a new perspective on disability

115 Hurontario Street Suite 203
Collingwood ON L9Y 2L9
705 445-1543

reception@breakingdownbarriers.ca
www.breakingdownbarriers.ca

Board of Directors Application Package

This document is available in alternate formats upon request. If you need assistance completing this form, please contact our offices.

Dear Applicant,

Thank you for your interest in joining the Board of Directors of Breaking Down Barriers Independent Living Resource Centre.

The process for a new Board applicant is as follows:

- Complete the enclosed application and return it to our offices
- Your application will be forwarded to the Governance Committee Chair
- You will be interviewed by a team of current board members
- You will be invited to attend a board meeting as a guest
- The full Board of Directors will review your application and interview results and then vote to accept you as a new director or not

Sometimes these steps do not happen in order and all the steps are intended for you to gain an understanding of our organization and how the Board works. You can decide to proceed or withdraw at any point during the application process.

If you have any questions, please contact Andrea Abbott-Kokosin, Executive Director at 705 445-1543 ext *300 or executivedirector@breakingdownbarriers.ca

Sincerely,

Valerie Dickson, Board Chair

James Ironside, Governance Committee Chair

Expectations of a Board Member

BDB Board members will do the following:

- Promote, endorse and work diligently to achieve the Mission, Vision and Strategic Goals of the organization
- Attend monthly Board meetings regularly (held the 4th Wed. of every month from 6 – 8 pm). Review all related documents prior to the meeting and come prepared to discuss agenda items and provide input
- Actively participate in at least one Board Committee and follow through in a timely manner with all assignments and tasks
- Review, understand and comply with governance policies and relevant operational policies
- Be available occasionally to advise and direct Board activities
- Donate, volunteer or participate in all BDB fundraisers
- Attend at least one program annually
- Attend the Annual General Meeting held the 4th Wednesday of June annually
- Be mindful of Board policies about confidentiality and conflict of interest

Board Application Form

Name: _____

Address: _____

City: _____

Postal Code: _____

Home phone: _____

Cell Phone: _____

Date of Birth: _____

	Yes	No
I am attaching a current resume		
I am over the age of 18		
I have reviewed the BDB website www.breakingdownbarriers.ca		
I will consent to a police check if required		
I will complete any and all training required of Board members		
I have a disability		

Nature of disability: _____

Do you have any past or present involvement with BDB as a volunteer, consumer, member or Board member? If yes, when?

Indicate any past or present involvement with other organizations and approximate dates:

What skills will you bring to the Board?

Is there anything else you would like to add?

Confirmation of Commitment

By signing below, I hereby confirm my interest in serving on the Board of Directors at Breaking Down Barriers for a term of 3 years. I also confirm my understanding of the following:

I will be serving as a volunteer without remuneration

I will comply with policies about confidentiality and conflict of interest

I will fulfill the expectations of a Board member

Signature

Date